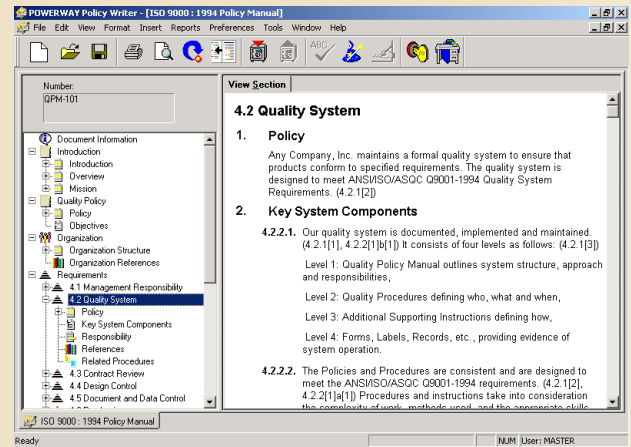


Powerway® Quality Solutions Policy Writer

Using a pre-structured format, Powerway Policy Writer can help you generate the first-draft of your policy manual in less than one day.



- Common information pools used across all of the Powerway products ensure consistency of content from document to document — and accelerate data entry.
- A complete revision history for your policy manual, including distribution, review, and approval entries.
- Preformatted and structured document templates let you concentrate on the content of your manual.
- Distribution lists let Policy Writer track who has access to printed copies of your policy manual, eliminating the headaches and cost of an additional paper document tracking process.
- Seamless integration with Powerway Desktop, giving you a complete document creation/management system.

Using a pre-structured format, Powerway Policy Writer can help you generate the first-draft of your policy manual in less than one day. It comes complete with the essential requirements for an ISO 10013 compliant policy manual, including: customized introductory sections, system element, responsibilities, a glossary of terms, and a bibliography.

Automatic Document Structure

Policy Writer guides you through the construction of your system policy manual by using a structured document format that's both powerful and flexible. It gives you the power to focus on the content—increasing productivity—and still allows you to customize your manual to fit your business practices.

Document and Data Control

Policy Writer generates a document header containing the document name and number, page number(s), revision number and date, date printed, and approved by (Final Approval Authority). You can even include your company logo to create a professional, finished look.

Cross References to Other Documents

Document to document relationships can lead to maintenance nightmares. Policy Writer allows you to create cross references to other documents in the ISO/QS-9000/TE-Supplement/ISO 14001 document hierarchy. You can cross reference procedures, instructions, or other critical documents.

Easy to Use

Powerway has designed Policy Writer to be easy to use. Wizards coach you through the policy writing process and help you to update document status. Extensive online help is available to guide you through more complex tasks.

Combined, these tools enhance your learning process, and shorten the learning curve for Policy Writer. You can have a draft of your policy manual ready for review in a few hours.

Powerway Suite 2000

Powerway Policy Writer is one of the modules that make up Powerway Suite 2000. From design through production, Powerway Suite 2000 automates paper-intensive engineering, quality and manufacturing processes, helping you reduce costs, improve quality and speed time to market. Powerway software is designed to work together to provide complete paperless document and data control, advanced quality planning, integrated quality management, and real-time factory floor data collection for optimum business process performance. Using Suite 2000, you can bring the entire organization together to overcome the problems caused by a lack of communication and collaboration such as late engineering changes, customer complaints, product quality issues, scrap and rework, and lost sales.



The Project Technologies Group, a Powerway Partner

(248) ISO-1234 info@projecttech.com <http://projecttech.com>