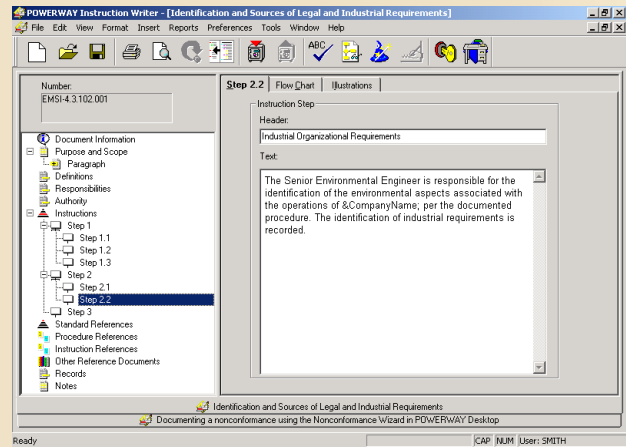


# Powerway® Quality Solutions Instruction Writer

**Instruction Writer helps automate and simplify the creation of your Level III instructions, and assists you in controlling them.**



- Common information pools used across all of the Powerway products ensure consistency of content from document to document—and accelerate data entry.
- The built-in flowcharting tool generates a flowchart directly from the instruction text you have entered, eliminating the need to purchase additional software.
- A list of all work instructions, their identification data (document number, description, revision, and revision date), and the relationship they have to other documents can quickly tell you which documents need to be updated.
- Distribution lists let Powerway Instruction Writer track who has access to printed copies of your instructions, eliminating the headaches and cost of an additional paper document tracking process.

Powerway has designed Instruction Writer to automate and simplify the creation of your Level III instructions, and to assist you in controlling them.

Easy to use, it offers automatic document structure and format, instruction document control, and lets you cross reference other documents in your ISO/QS-9000/TE-Supplement/ISO 14001 document hierarchy.

## **Automatic Document Structure**

By automating the format and structure of your instructions, Instruction Writer lets you concentrate on the content— increasing your productivity and reducing your time to compliance. It also lets you build and save custom document templates that you can re-use, ensuring consistency across your instructions—even with multiple authors.

## **Document and Data Control**

Instruction Writer generates a document header containing the document name and number, page number(s), revision number and date, date printed, and approved by (Final Approval Authority). You can even include your company logo to create a professional, finished look.

## Cross References to Other Documents

Document to document relationships can lead to maintenance nightmares. Instruction Writer allows you to create cross references both up and down the document hierarchy. You can cross reference policies, procedures, other instructions, or other critical documents, in real time.

It also saves you time by generating cross-reference reports that show you what related documents need updated. These reports can assist you with scheduling document review and rewrite responsibilities.

## Easy to Use

Powerway has designed Instruction Writer to be easy to use. Wizards coach you through the instruction writing process and help you update document status. Extensive online help is available to guide you through more complex tasks. Combined, these tools enhance your learning process and shorten the learning curve for Powerway Instruction Writer. You can have draft instructions ready for review in a few hours.

## Powerway Suite 2000

Powerway Instruction Writer is one of the modules that make up Powerway Suite 2000. From design through production, Powerway Suite 2000 automates paper-intensive engineering, quality and manufacturing processes, helping you reduce costs, improve quality and speed time to market. Powerway software is designed to work together to provide complete paperless document and data control, advanced quality planning, integrated quality management, and real-time factory floor data collection for optimum business process performance. Using Suite 2000, you can bring the entire organization together to overcome the problems caused by a lack of communication and collaboration such as late engineering changes, customer complaints, product quality issues, scrap and rework, and lost sales.



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